APPLICATION PROCESS FOR THE CIDSE 4+1 PROGRAM
(Student/Advisor Checklist)

STEPS TO FOLLOW BEFORE APPLYING:

☐ Review the 4+1 Website that pertains to your major
   http://cidse.engineering.asu.edu/forstudent/undergraduate/accelerateddegreeprograms/

☐ Review Master’s handbook for your program:
   http://cidse.engineering.asu.edu/forstudent/graduate/handbooks/

☐ Meet with your CIDSE Undergraduate Academic Advisor to review application process and determine the semester that you need to submit your application. Ensure that you are aware of the deadline.

☐ International students need to complete 90 domestic credit hours before their English competency can be waived on their application.

☐ Reach out to faculty to ask them to serve as references for your application

APPLICATION PROCESS:

☐ Submit Graduate College Application https://students.asu.edu/graduate/apply
   a. Make sure to select the correct plan code for the application:
      i. Computer Science - Master of Science (thesis option) – ESCOMSCMS
      ii. Computer Science - Master of Computer Science (non-thesis option) – ESCOMSCMCS
      iii. Computer Engineering - Master of Science – ESCENCMS
      iv. Industrial Engineering - Master of Science – ESINDENMS
      v. Software Engineering - Master of Science - TSSERMS
   b. There may be some parts of the application that do not apply to you. For example: you do not need to take the GRE as a part of this program, so you will enter 0’s in this field.
   c. Submit recommender’s emails into system
   d. Submit your statement of purpose (1-2 page document outlining why you want to pursue a master’s degree)
   e. Pay application fee
   f. Graduate applications will be held for processing until all required 300 level courses for your major are completed with a posted grade.

ONCE ADMITTED:

☐ Work with a Graduate Advisor and submit an iPOS (individualized program of study)
as part of the application. Students should plan to complete their graduate program within one year of receiving their Bachelor’s degree.

- Graduate advisor will copy Undergraduate Advisor on complete Proposal Form for their file. Undergraduate Advisor will then issue any necessary overrides and update DARS.
- Complete the 4+1 Program Course Proposal Form with your CIDSE Graduate Advisor that identifies the courses to be shared for both degrees (per the i-POS developed with the Graduate Advisor).

**ADDITIONAL IMPORTANT INFORMATION:**

- The 4+1 Program is very competitive. Admission is not guaranteed.
- Applications will only be reviewed after all application components above are received.
- Students must maintain continuous enrollment from undergrad to grad to ensure that they are active in the program.
- Computer Science Master’s students can choose to do a concentration in their graduate program, they must alert their grad advisor of this before they start their Master’s year to initiate this change.
- Students can opt to change from thesis to non-thesis or vice versa before they start their graduate year. Students who wish to change to thesis will need to have a research faculty member identified to work with for their graduate year. They must work with their graduate advisor to initiate this change.
- International Students with an F1 Visa will need to provide another Financial Guarantee to ASU’s Graduate Education prior to advancing into the master’s program (after BS/BSE degree is completed and conferred by ASU’s Graduation Office).