PETITION FOR REEVALUATION OF DEFICIENCY COURSE  
Fall 2019 Admits

Petition Deadline: July 31, 2019

Read the following instructions carefully before submitting the form.
Attach the following items:
• Complete unofficial transcript, up to the current semester. On your transcript highlight the course you would like evaluated.
• All supporting documentation (syllabus/course descriptions).
• Submit this completed form with all the attachments in one PDF document to cidse.advising@asu.edu. The email subject line should read Deficiency Course Petition – Deficiency Course Prefix and Number – last name, first name. (ex. Deficiency Course Petition – CSE 310- Smith, John)

Important: All requests must be made using this form. You will need a separate form for each course request. Be advised that the documents you uploaded during the admission application have already been evaluated. Submit only new information when requesting a reevaluation of assigned deficiencies. Deficiency petitions will not be reviewed until May 2019. We will not accept petitions submitted after July 31, 2019. All deficiency requests must be made using this form and returned by email. In-person submissions will not be accepted. Once the petition has been reviewed it is final. There will be no future petition or consideration requests, including asking to meet one-on-one. You will be notified by email the results of your request.

STUDENT INFORMATION

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<tr>
<th>ASU ID No.</th>
<th>Last Name, First Name</th>
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Student Signature

Email Address

ASU Deficiency Course
Course Prefix and Number (ex. CSE 310)

Equivalent Course Information

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<tr>
<th>Semester/Year of Enrollment</th>
<th>Course Prefix and Number (ex. CSE 512)</th>
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Institution

ALL DECISIONS ARE FINAL